

Project Name UO Erb Memorial Union Renovation and Expansion
Project Number 110451
Purpose Subject Area Committee – Nontraditional Student Union
Location EMU Umpqua River Room

Attendees	Name	Organization
	User Group:	
	Amy Davis	UO, NSU
	Kamala McCullin	UO, NSU
	Gretchen Jewett	UO, NSU, Dean of Students Programs
	Martina Oxoby	UO, CPRE
	Dan Geiger	UO, EMU Staff, User Group
	Laurie Woodward	UO, EMU Director
	Consultant Team:	
	Natasha Koiv	SERA
	Carissa Mylin	SERA
	Laura Grover	SERA

Discussion Items

REVIEW OF FLOOR PLANS

- The group reviewed the overall building plans. The NSU saw their location next to the Student Activity and Resource Center as an advantage.
- Current uses of the space include lounging, studying, using computers and printers. Students use the space to build a sense of community at UO. Students sometimes have their children with them.
- This group does not have permanent staff.
- Visibility to and from the NSU space onto the public hallway is desirable. Locate the lounge function close to the entry.
- The group discussed display of materials for NSU. They are interested in digital display for their events and activities.
- The design for power and data should allow for future flexibility.
- Accommodate 2 lounge chairs (more if they fit), a small refrigerator, 2 printers, 4 computer workstations, 1 file cabinet, storage for office supplies and toys.

Wrap-Up / Next Steps

- SERA will provide a revised space layout based on the discussion items and submit back to the Nontraditional Student Union via Martina for review and comment.

End Time: 10:00 am
Recorded by: Laura Grover
Date of Report: 10/14/2013